



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 22, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of February 27, 2017

February 27, 2017 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Marsh Country Health Alliance	9:30 a.m.	Dodge County Administration Building 127 E. Oak St, Juneau
February 28, 2017 Tuesday	Highway Committee	8:00 a.m.	Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Board of Canvass	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 109, Jefferson
	Jefferson County Library Board	5:00 p.m.	Watertown Public Library 100 S. Water St, Watertown
March 1, 2017 Wednesday	Courthouse Security & Facilities	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Infrastructure Committee	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
March 2, 2017 Thursday	Fair Park Committee	8:00 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
March 3, 2017 Friday	No Scheduled County Meetings		
March 4, 2017 Saturday	No Scheduled County Meetings		
March 5, 2017 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, FEBRUARY 27, 2017

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Approval of January 30, February 10 and February 16 Committee Minutes**
7. **Communications**
8. **January 2017 Monthly Financial Report for Land Information Office – Andy Erdman**
9. **February 2017 Monthly Financial Report for Zoning**
10. **Discussion and Possible Action for Revision of R3918A-16, a Natural Resource Zone Owned by the Jack D Wendorf Trust in the Town of Farmington and Approved by County Board on September 13, 2016**
11. **Discussion and Possible Action on the Farm Consolidation Lot Portion of Petition R3942A-16 for Steve Wareham/Wareham Properties LLC in the Town of Concord, Presented in Public Hearing on December 15, 2016 and Subsequently Postponed**
10. **Discussion and Possible Action on Petitions Presented in Public Hearing on February 16, 2017:**

R3956A-17 – Charles & Christine Teich: Create a 2.6-acre farm consolidation lot around the home and buildings at **N8825 Willow Road** from part of PIN 032-0814-1421-000 (31.133 Acres) in the Town of Watertown in accordance with Sec. 11.04(e) and 11.04(f)6 & 8 of the Jefferson County Zoning Ordinance.

R3957A-17 – Viola Behm: Create a 9-acre Natural Resource zone near **County Highway A** in the Town of Oakland from part of PIN 022-0613-2831-002 (50.65 Acres) in accordance with Sec. 11.04(e) and 11.04(f)12 of the Jefferson County Zoning Ordinance.

CU1909-17 – Boyd Rasmussen: Conditional use under Sec. 11.04(f)2 Conditional uses of the Jefferson County Zoning Ordinance to sanction an extensive on-site storage structure totaling 1,800 square feet, 18 feet in height at **W3410 Crestwood Drive** in the Town of Cold Spring. The site is on PIN 004-0515-3413-001 (1.79 Acres) and is zoned Residential R-2.

CU1910-17 – Donald Schneider: Conditional use under Sec. 11.05(c)8. Of the Jefferson County Zoning Ordinance to extend approval for mineral extraction at **W393 Woodward Road** granted by CU231-87 and updated with CU1550-09, CU1569-09, CU1616-10 and CU1814-15. The site is in the Town of Cold Spring on PIN 004-0515-3621-000 (36.261 Acres) and is zoned A-1, Exclusive Agricultural. This conditional use also falls under the standards and requirements of NR135.

CU1911-17 – Scott Whiting/WZ LLC: Conditional use under Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance to allow an extensive on-site storage structure of 1,904 square feet, 20 feet in height adjacent to **W9421 Porter Drive** in the Town of Oakland. The site is PIN 022-0613-0743-049 (0.269 Acre) and is zoned Residential R-1.

CU1912-17 – Cold Spring Egg Farm Inc: Conditional use under Sec. 11.04(f)6 and Conditional Uses a.3. of the Jefferson County Zoning Ordinance to allow expansion of the intensive agricultural poultry operation at multiple sites including **W2022, W2024, W2026, W2408 and W2410 State Road 59**. This proposal is to allow 50,000 animal units, up from the 27,275 animal units currently allowed. The sites are made up of PINs 024-0516-2032-000 (39.79 Acres), 024-0516-1941-000 (40 Acres), 024-0516-1942-001 (5 Acres), 024-0516-1912-000 (53.8 Acres) and 024-0516-1911-000 (105.146 Acres), 024-0516-3031-000 (31.274 Acres) and 024-0516-3031-001 (13 Acres) in the Town of Palmyra. This conditional use permit also falls under the standards and requirements of ATCP51 in the A-1, Exclusive Agricultural zone.

11. Possible Future Agenda Items

12. Upcoming Meeting Dates

March 10, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

March 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

March 27, 8:30 a.m. - Decision Meeting in Courthouse Room 203

April 17, 8:00 a.m. - Site Inspections Beginning in Courthouse Room 203

April 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

April 24, 8:30 a.m. - Decision Meeting in Courthouse Room 203

13. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

**NOTICE OF MEETING OF THE
MARSH COUNTRY HEALTH ALLIANCE COMMISSION BOARD**

There will be a meeting of the Marsh Country Health Alliance Commission Board on **Monday, February 27, 2017, at 9:30 a.m., via teleconference*** or, at your option, attendance in person in Room A1, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for this joint meeting is as follows:

1. Call to Order by President
2. Roll Call
3. Census
4. Quarterly Financial Report
5. Medicaid Renewals
6. Future Agenda Items
7. Next Meeting Date: **June 26, 2017, at 10:00 a.m.**
8. Adjourn

***(920) 386-4172 is the call-in number for the teleconference**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the south side of the building adjacent to the parking lot.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, February 28, 2017

8:00 A.M.

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

Committee Members: Don Reese-Chairman, Ron Buchanan-Vice
Chairman, Mike Kelly-Secretary, James Braughler,
Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the
Committee on specific agenda items must register their request at this time)
6. Approve minutes from January 31, 2017 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss 2017 construction project schedule
 b. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (March 28, 2017)
13. Adjourn

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the
Jefferson County Board of Supervisors, may be present at this meeting.*

*"Individuals requiring special accommodations for attendance at the meeting should contact the
County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can
be made."*

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

Jefferson County Library Board Meeting

Location:

Watertown Public Library

100 S Water St

Watertown, WI 53094

Tuesday, February 28, 2017

5:00 p.m.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the November 16, 2016 Meeting
3. Comments from the Public
4. Correspondence
5. Report on Agenda Items
6. Report from Library System Representative – Linda Ager
7. Report from Library System Director Connie Meyer
8. New Business
 - A. Selection of 2017 County Resource Library - **Action**
 - B. Consideration of 2016 Jefferson County Library Service State Annual Report – **Action**
9. Election of Officers for 2017 – **Action**
10. Reports from County Libraries
11. Future Meeting Dates
12. Other
13. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, March 1, 2017 at 8:30 a.m.

Committee Members

by SCR 70.39

Randy R. Koschnick
Circuit Court Judge

James Schroeder
County Board Chair

Benjamin Wehmeier
County Administrator

Carla Robinson
Clerk of Circuit Court

Jennifer Weber
Family Court Commissioner

Paul Milbrath
Sheriff

Susan Happ
District Attorney

Jeffrey DeLaRosa
Public Defender

Ben Brantmeier
Rep. of local bar association

Laurie Anderson
V/W Coordinator

Donna Haugom
Emergency Mgmt Director

Other Members:

Mark Miller
Central Services Manager

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 7, 2016 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
 - a) Courthouse Security Cameras (Miller).
 - b) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge security and safety.
9. Reconvene in open session
10. Tentative future meeting dates:

June 7, 2017	8:30 a.m.
September 6, 2017	8:30 a.m.
December 6, 2017	8:30 a.m.
11. Future agenda items.
12. Adjourn.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, March 1, 2017

9:00 a.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the February 14, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on designating employee parking areas
9. Discussion and possible action on courthouse signage plan
10. Discussion on D4 Energy Group waste disposal solutions
11. Update on remodeling courthouse employee break room, bathrooms and outdoor space
12. Financial Reports (December)
 - a. Central Services
 - b. Management Information Systems (MIS)
13. Discuss future meeting schedule. Set next meeting date (April 5, 2017)
11. Discuss potential agenda items for the Committee's next meeting
12. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, March 2, 2017

Time: 8:00 am

Committee members:	Poulson, Blane (Chair)	Buchanan, Ron
	Foelker, Matthew (Vice Chair)	Hall-Kind, Debra
	Hanneman, Jennifer (Secretary)	Kutz, Russell
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of February 2, 2017.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on allowing sheep with horns to be shown at Fair
9. Discussion and possible action of accepting non-electronic entries for the Fair
10. Discussion and possible action of Fair Park Strategic Plan
11. Discussion and possible action on Marketing Partnerships and Sponsorships
12. Discussion of Marketing and Signage Plan for Fair 2017
13. Discussion of Plan for Fair Vendor Layout
14. Review of Community Feedback
15. Review of Financial Report
16. Review of Fair Park Director's Report
17. Review of Supervisor's Report
18. Review of Fair Park Office Report
19. Discussion and possible action on future meeting schedule and agenda items
20. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at

8:00 a.m. on the 1st Thursday of the month:

April 6, 2017

May 4, 2017

June 1, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.